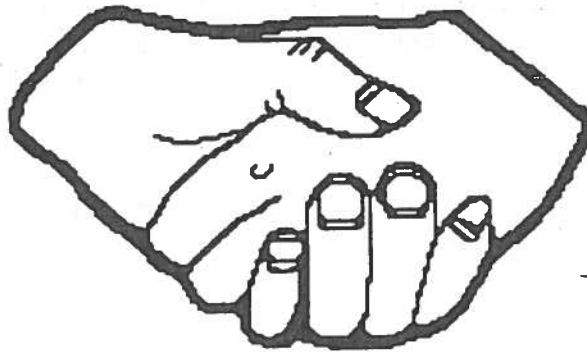


THE WISE FOX

FOXBORO JAYCEES
P.O. BOX 169
FOXBORO, MASSACHUSETTS 02035



MARCH 1992

Foxboro Jaycees is a member of the
United States Jaycees Organization.

THE FRED FACTOR

Earlier in the year we made a bylaw change with regards to membership billing. I said that as part of that change we would begin to publish each member's anniversary in the Wise Fox. Those changes have been completed and beginning this month the anniversary dates will appear. For the regular members the dates should be correct. However, for the associate members we had to research back with whatever paperwork we had to come up with dates. I'm sure some of them are wrong. Please check the date beside your name and if it is wrong contact either me or Dick Mordaunt so it can be corrected. Also, to the associate members, you will be billed for this past year according to the date we have unless you have already you dues. Remember, publishing these dates is an effort to make the billing process run a little smoother and eliminating late payment of dues.

Speaking of late payment of dues, there are still some members who haven't paid their dues for the current year. I am asking you to get your dues in or the chapter will be forced to drop you as a member. This needs to be resolved before the current year comes to an end.

Don't forget there are still several projects to run that will need lots of manpower. Consider this and who they benefit when called by the different manpower committees.

Yours in Jaycees,



COMMUNITY DEVELOPMENT
March 1992

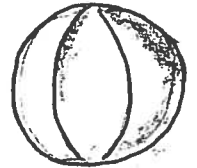


PANCAKE BREAKFAST

Jane Webster and committee are hard at work on the planning of this annual JC favorite. All the tickets have been distributed, food lined up etc. Right now they are looking for a new idea to use as a publicity sot for the Reporter. If you have any good ideas, give Jane a call.

2ND GRADE BASKETBALL CLINIC

John Zarrella and Paul Howard are working together on this project. They have run into some scheduling problems with the schools. Hopefully they will have this worked out and give us a report at the GM.



SAND FOR SENIORS

John O'Neill and his assistant Elvis are continuing with the bucket distribution. John has been forced to purchase some new buckets recently due to the fact that we just can't seem to come up with any freebies this year. I'm sure John is already looking forward to Spring!!



NATIVITY SCENE REPAIR

As we have discussed on many occasions, the figures are in need of some repair or possibly replacement. Linda and Dennis Brennan have taken on this project. They will be getting started when the weather is a little better.

HIGH SCHOOL SCHOLARSHIP

Ed Groh will be contacting the High School this week to get more information and a timetable. He will give us a report at the GM.

CANDIDATES NIGHT

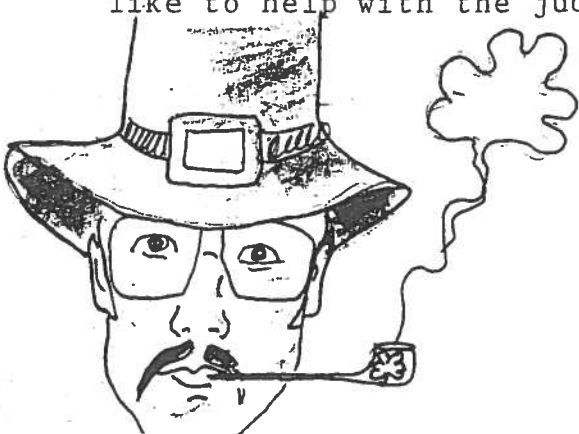
With the lack of any contested election this year, we may not be running this project. We will know for sure within a few weeks as the deadline for declaration approaches.

FOUNDERS DAY FLOAT

Tom Sawran will be handling the float and is open for any good ideas for a theme. More news on this in the coming months.

MOTHERS' DAY ESSAYS

Karen Apgar has taken this project on. It involves the Fourth graders writing nice essays about their mothers. If you would like to help with the judging, give Karen a call.



BOB WEBSTER CDVP

INDIVIDUAL DEVELOPMENT REPORT MARCH 1992

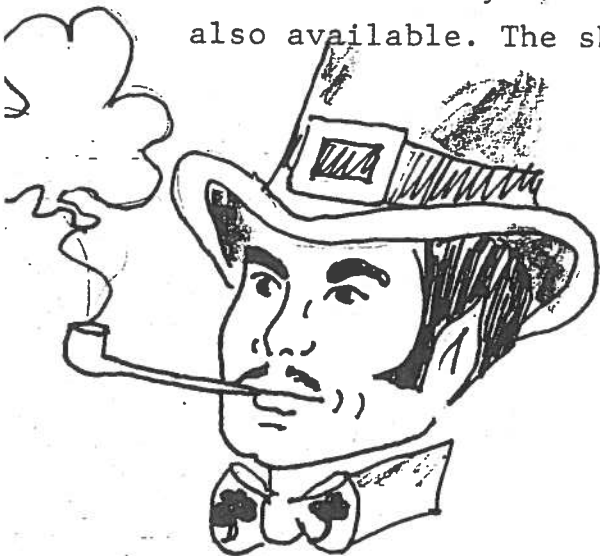
VOLLEYBALL-P. Kelly; Volleyball continues to be played on Monday nights at the Igo building from 7-9pm. The cost is \$6.00 to cover gym and equipment rental.

TRAINING SEMINAR-A seminar on Parlimentary Procedure is in the planning stages for the near future. This is an area that is often overlooked but has usefulness in and beyond Jaycees. Active participation in meetings of all types requires a knowledge of at least the rudiments of parlimentary practice. More information at the March GM.

ASSOCIATE NIGHT- T. Sawran; The March GM is the annual ASSOCIATES NIGHT. Tom is working hard to put together a a great program. We all hope to see lots of the associate members come out to renew old friendships and keep up with our ever changing chapter.

BY-LAW COMMITTEE- T. Sawran; The by-law committee is nearing completion of their updating of the chapters by-laws. The committee hopes to have them available at the GM

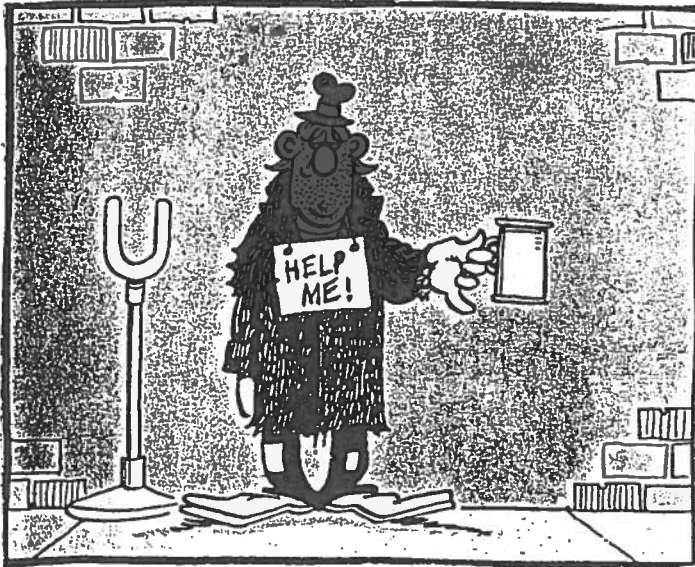
JAYCEE APPAREL- E. Groh; As the weather begins to warm up it's time again to start thinking about purchasing one of our fabulous Jaycee "golf type" shirts. These high quality shirts look and feel great and are excellent to wear at our many upcoming outdoor projects. Jaycee hats are also available. The shirts are \$15 hats are \$5.



Ed Groh

ED GROH
I.D.V.P.

!!!ASSOCIATES NIGHT!!!



Please HELP us honor our 40+ members at the March 11th GM. There will be a Keg of beer and coldcut platters on hand. Admission will be \$3.00. If you don't love Associates Night... You better check your sense of HUMOR!

ASSOCIATES NIGHT



BE THERE,
OR BE SQUARE!!

WAYS AND MEANS REPORT

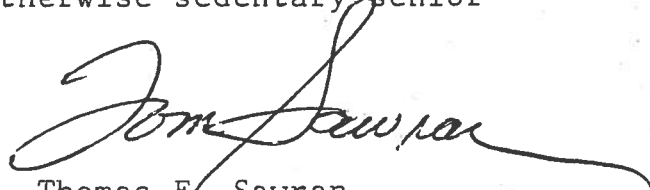
March 1992

Ways and Means is not sleeping, it's just resting while we prepare for our next big occasion - Founders Day. Its three-months away - we'll keep planning, but at the same time let's all get out and enjoy the rest of this Jaycee year by attending the planned social activities - and at the same time be thinking about our upcoming nominations and elections for the coming year.

By the time you read this, we may have actually presented the proceeds to Wrentham State for the Haunted House. Congratulations, Fred, for an excellent job in maximizing the "float" on our checking balances!

We have been informed that the Stadium has submitted to the Town, requests for several concert and sports events for the summer including Eric Clapton, U-2, Genesis, and a few other events. The opportunity may exist once again for the Stadium Cleaning project. Are we interested in this-project as a chapter? Let me know!

See you all at Associates Night for a fun-filled bust on our more senior, senile or otherwise sedentary senior citizens - the RFO's.



Thomas E. Sawran

Ways and Means Vice President



MEMBERSHIP

March 1992

"March" "March" "March" "March" "March" "March"

I'm just welcoming in March!!

What can I say, I'm a Jaycee, my term is almost over, I've had a lot of fun this year, I've met lots and lots of new people and I've made many new friends.

Members remember the contest!! If you know anyone that you think might be interested in joining the Jaycees, invite them to attend our next meeting. I'm sure it will be a lot of laughs and a good time will be had by all. Listing to the Associates tell their favorite stories is a time not to miss and makes it a perfect time to invite anyone who might be interested in joining the Jaycees.

The Membership Handbook Committee is active. We will have more details at the next GM meeting. We be giving you the FACTS! Just the FACTS!

Mark you Calendar for **April 11!!** "New Members" Barbecue!

I wonder who's going to win the gift certificate and the plaque in May???

NEW MEMBERSHIP CHART

Month	Referred By	New Member
May	Karen Apgar	Dennis Wood
June	Sandy Smith	Debi Cavender
July	Jane Webster	Frank Fitzgerald
		Susan Fitzgerald
	Bob Webster	Rick Lunt
	Founders Day Booth	George Devlin
		Teresa Devlin
		Mark Emery
		Sandy Emery
August	Founders Day Booth	Boon Ooi
		Beth Ooi
		John O'Neill
		Martha O'Neill
September	Membership Drive (Fred Badger)	Michael Brady
	(Fred Badger)	Anne Brady
	(Tom Sawran)	Cathy Barnes
	(Fred Badger)	Kevin Coughlan
	(Bob Webster)	Paul Duggan
October	Membership Drive	Lori Eagleston
November	Fred Badger	Lynn Poirier
		Jean Phelps
	Lynn Poirier	Lori McGrath

We haven't had any new members in a few months. Let's make sure we keep in touch with our most recent members let's not forget them. Take the time to call, just to say HI!

Linda
Membership V.P.

FOXBORO JAYCEES
BOARD OF DIRECTORS
JOB DESCRIPTIONS

- PRESIDENT:
- 1) Know the duties of each chapter officer and provide assistance and guidance to them when needed
 - 2) Conduct a chapter planning session and ensure completion of a chapter plan of action to include member survey, community needs analysis, planning guide for chapters, calendar of events, organizational chart, annual budget, and a membership plan
 - 3) Ensure that training is provided for chapter officers covering job responsibilities and specific duties
 - 4) Provide training for project chairmen and CPG programs
 - 5) Ensure completion of Blue Chip
 - 6) Keep abreast of all awards available to the chapter and ensure that all entries are submitted
 - 7) Conduct effective membership and board meetings
 - 8) Oversee financial management of chapter
 - 9) Promote chapter growth
 - 10) Represent the chapter at District, Region, and State meetings
 - 11) Represent your chapter in the community
 - 12) Oversee chapter officers' duties and responsibilities

INDIVIDUAL DEVELOPMENT VICE PRESIDENT:

The IDVP is responsible for the Individual Development programming section of the chapter. This officer shall evaluate the personal needs of the chapter and its members

- 1) Attend all GM and board meetings
- 2) Organize personal growth and personal improvement projects
- 3) Develop goals for the chapter
- 4) Monitor and evaluate ID priorities
- 5) Help to organize & encourage members to participate in various chapter projects
- 6) Conduct chapter training

COMMUNITY DEVELOPMENT VICE PRESIDENT:

The CDVP is responsible for promoting Community Service/Awareness projects to improve the community in human services, community improvement, government involvement, and community fundraising.

- 1) Attend all GM and board meetings
 - 2) Help to organize members to become chairpeople for Community Development projects
 - 3) Oversee CD projects as consultant
 - 4) Promote community involvement through community improvement projects
 - 5) Evaluate community needs and implement projects to fulfill those needs once priority is established. This is done through distributing a Community Development survey
 - 6) Define new ideas for CD projects
- Examples of CD projects are:
- Pancake Breakfast to benefit the CYO, Santa on the Common, Santa Phone, Basketball Clinic, Human Services Auction, Sand for Seniors, Nativity Scene

2

MEANS VICE PRESIDENT:

The Ways & Means Vice President is responsible for defining and coordinating chapter or community fundraising projects.

- 1) Attend all GM and board meetings
- 2) Assist in membership activation/growth
- 3) Oversee various W&M projects
- 4) Develop new ideas for W&M projects

MEMBERSHIP VICE PRESIDENT:

The membership VP is responsible for promoting chapter growth and activating current members.

- 1) Attend all GM and board meetings
- 2) Develop chapter growth plan and goals
- 3) Conduct membership drive/call nights
- 4) Display membership booth at as many projects as possible
- 5) Increase chapter membership steadily

TREASURER:

The treasurer is responsible for documenting chapter finances and publishing a monthly treasurer's report displaying chapter's current financial status.

- 1) Attend all GM and monthly meetings
- 2) Publish a monthly treasurer's report
- 3) Monitor chapter finances
- 4) Publish and distribute a call list quarterly
- 5) Submit membership dueskit to Massachusetts Jaycees prior to the 25th of every month
- 6) Review all account receivables/payables at board meetings
- 7) Actively participate in all Ways and Means projects
- 8) Assure that each committee chairman is aware of budget management appropriation
- 9) Keep various accounts current
- 10) Pay chapter bills

SECRETARY:

The secretary has an important position on the board as well as any other officer. The secretary shall:

- 1) Attend all GM and board meetings and take minutes of discussions
- 2) Publish minutes in Wise Fox
- 3) Pick up and distribute chapter mail to appropriate board/ chapter member at least four times per month
- 4) Insure that chapter P.O. Box rental is paid prior to October 1 of the year
- 5) File documentation to renew tax exempt status annually
- 6) To send invitations, thank you notes, or letters to designated persons at discretion of chapter president

CHAIRMAN OF THE BOARD:

The immediate past President becomes the Chairman for the following years' Board.

- 1) Serve as advisor and counsel to the officers of the corporation.
- 2) Represent the corporation; if they so desire, as Mass. Jaycee Director.

DIRECTORS:

A Director is elected to serve in each of the four major areas of the chapter. (ID, CD, W&M, Membership.)

- 1) Serve under and assist the vice presidents to which they are assigned, in the supervision of their portfolios.
- 2) Render every assistance to see that the chapters' projects are completed successfully.

THE FOLLOWING APPOINTED POSITIONS, ALTHOUGH NOT NECESSARILY BOARD POSITIONS, ARE EQUALLY IMPORTANT TO THE SMOOTH AND EFFICIENT OPERATION OF THE CHAPTER:

PUBLICITY CHAIRMAN:

The publicity director is responsible for keeping the chapter in the public eye by keeping abreast of and utilizing available newspaper, cable, television, and other local resources that can be used for publicity.

- 1) Assist project publicity persons with publicizing their project
- 2) Maintain and update a list of local resources used for publicity
- 3) Arranges for photographs or slides to be taken at chapter projects and socials for use in visual displays during Jaycee week, membership drives, and other events
- 4) Publish announcement of GM meetings in local paper

WISE FOX EDITOR:

The Wise Fox Editor is responsible for publishing the chapter newsletter every month.

- 1) Collect monthly articles from board members including President's report, minutes from previous GM, reports from VPs, announcements of coming events, newspaper articles, ads, and pictures that may be of interest to the general membership
- 2) Compile all the above mentioned material into an 8½ x 11" newsletter but cutting and pasting various items together, shrinking or enlarging, and applying them in page by page format
- 3) Keeps and maintains current membership list and/or mailing list on label printing disc
- *4) ~~Deliver the original copy to Mr. Vin Igo, 10 Cocasset Street, Foxboro for printing at the Foxboro Company. Vin's home phone number is 543-5542. Once the WISE FOX has been printed, Mr. Igo delivers them back to the Editor of the Fox.~~
- 5) Address newsletter by hand or with printed mailing labels and stamps purchased by chapter
- 6) Mails the newsletter AT LEAST one week prior to the next GM
- 7) Maintain a library of past and current issues
- 8) Places current copies of FOX at Boyden Library and takes old copies out

* PRINTING IS ARRANGED PRIVATELY AT A PLACE APPROVED
BY THE BOARD

INGS AND PROGRAM CHAIRMAN:

The meetings and Programs Director is responsible for overall success of General Membership meetings.

- 1) Arrives at meeting place approximately 1/2 hour before scheduled meeting to set up chairs, tables, and refreshments
- 2) Plans and purchases beverages to be sold at the meetings. Prices are set to recover expenses.
- 3) Organize availability of food/refreshments through members volunteering to contribute refreshemnts
- 4) Organize, contact, and arrange guest speakers for the GM's with the assistance of the IDVP
- 5) Keep keys for meeting place and define other location if need arises
- 6) Maintains beverage container returns and proceeds from sales to insure availability of future purchases
- 7) Cleans up meeting place and return facility to it's former condition prior to the beginning of the meeting

I hope all of you reading these descriptions find at least one position that interest you. We have a great amount of members to assist you and have a lot of experienced Jaycees in our chapter to offer guidance. You'll be suprised how rewarding it is. I cannot beleive the year is almost over. Let's keep the ball rolling.

FRED

HELP WITH YOUR CHAPTERS LEADERSHIP-----JOIN THE BOARD OF DIRECTORS



COME ONE - COME ALL

TO

THE NEW MEMBER'S BBQ

APRIL 11, 1992

AT






THE SMITH'S HOUSE

MORE INFORMATION WILL FOLLOW

March 1992

Jaycee Events



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 7:00pm Volleyball at the IGO Gym	3	4 Ash - Wednesday	5	6	7
8	9  Recycle this week 7:00pm Volleyball at the IGO Gym	10 Presidential Primary Election	11 Associates Night  8:00pm J.C. Me- eting	12	13	14
15	16 7:00pm Volleyball at the IGO Gym	17 St. Patrick's 	18	19	20 Spring begins	21
22	23  Recycle this week 7:00pm Volleyball at the IGO Gym	24	25 8:00pm J.C. Board Meeting	26	27	28
29  CYO Pancake Breakfast	30 7:00pm Volleyball at the IGO Gym	31				

February

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		



April 1992

Jaycee Events



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

			1 April Fools Day	2	3	4
5 Daylight Savings	6 7:00pm Volleyball at the IGO Gym	7 Special State Election	8 8:00pm JC Meeting	9	10	11 New Member's Barbeque
12 Palm Sunday	13 Recycle this week 7:00pm Volleyball at the IGO Gym	14	15	16	17 Good Friday	18 Passover
19 Easter	20 7:00pm Volleyball at the IGO Gym	21	22 8:00pm J.C. Board Meeting	23	24	25
26	27 Recycle this week 7:00pm Volleyball at the IGO Gym	28	29	30		

March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						